

**ENVIRONMENTAL COMMISSION OF MONTEREY PARK
AGENDA**

REGULAR MEETING

**TUESDAY
APRIL 13, 2021
6:30 P.M.**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

EXECUTIVE ORDER NO. N-29-20

These meetings will be conducted pursuant to Section 3 of Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020.

Accordingly, Commissioners/Board Members will be provided with a meeting login number and conference call number; they will not be physically present at City Hall Engineering Conference Room.

Pursuant to the Governor's order, the public may provide public comment utilizing the methods set forth below.

Note that City Hall is currently closed to the public. You will not be admitted to City Hall.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in the Department of Public Works located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at <http://www.montereypark.ca.gov/AgendaCenter>.

PUBLIC PARTICIPATION

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed in the following ways:

Via Email

Public comment will be accepted up to 24 hours before the meeting via email to btam@montereypark.ca.gov and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: 984 6814 8828 then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the host from the Department of Public Works will be notified, and you will be in the rotation to make a public comment. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda item. Speakers will not be allowed to combine time. The Chair and Commission/Board Members may change the amount of time allowed for speakers. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

Important Disclaimer

When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at 626-307-1320 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

Chair Karl Wong

FLAG SALUTE

Chair Karl Wong

ROLL CALL

Commissioners: Karl Wong, Kathy Ko, Alice Chan, Danielle Sprague

Youth Advisor: Andy Huang

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] **PRESENTATIONS** – None.

[2.] **CITY OF MONTEREY PARK- CONSENT CALENDAR** - None.

[3.] **OLD BUSINESS**

3-A. MONTEREY PARK EARTH DAY

It is recommended that the Environmental Commission:

- (1) Discuss Monterey Park Earth Day; and
- (2) Take such additional, related, action that may be desirable.

3-B. MONTEREY PARK CLIMATE ACTION PLAN REVIEW

It is recommended that the Environmental Commission:

- (1) Review Monterey Park Climate Action Plan; and
- (2) Take such additional, related, action that may be desirable.

[4.] **NEW BUSINESS**

4-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the regular meeting of March 9, 2021; and
- (2) Take such additional, related, action that may be desirable.

4-B. MONTEREY PARK ENVIRONMENTAL COMMISSION OVERVIEW

It is recommended that the Environmental Commission:

- (1) Discuss Monterey Park Environmental Commission Overview; and
- (2) Take such additional, related, action that may be desirable.

[5.] **COMMISSION COMMUNICATIONS**

ADJOURN



Environmental Commission Staff Report

DATE: April 13, 2021

AGENDA ITEM NO: 4-A

TO: Environmental Commission
FROM: Bonnie Tam, Principal Management Analyst
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of March 9, 2021; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Bonnie Tam", is written over a horizontal line.

Bonnie Tam
Principal Management Analyst

ATTACHMENT:

1. Meeting Minutes

ATTACHMENT 1
Meeting Minutes

MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING
MARCH 9, 2021

The Environmental Commission of the City of Monterey Park held a regular Teleconference Meeting via Zoom on Tuesday, March 9, 2021 at 6:30 P.M. The regular meeting was conducted pursuant to Section 3 of Executive Order No. N-29-20 issued on March 17, 2020. Accordingly, Commissioners/Board Members were provided a meeting login number and conference call number and were not physically present at the City Hall Engineering Conference Room.

PUBLIC PARTICIPATION

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation was allowed in the following ways:

Via Email

Public comments were accepted up to 24 hours before the meeting via email to btam@montereypark.ca.gov and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

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Important Disclaimer – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER:

Principal Management Analyst Tam called the meeting to order at 6:37 P.M.

FLAG SALUTE:

Chair Wong led the flag salute.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

ROLL CALL: Karl Wong, Shirley Hwong, Kathy Ko, Alice Chan, Danielle Sprague, and Andy Huang

ALSO PRESENT: Principal Management Analyst Bonnie Tam, City Clerk Vincent Chang, and Pacific Islander Forward Movement (APIFM) Policy Coordinator Jeshow Yang.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS – None.

ORAL AND WRITTEN COMMUNICATIONS

1. PRESENTATION

1-A. OATH OF OFFICE FOR COMMISSIONER DANIELLE SPRAGUE AND DISTRIBUTION OF SOCIAL MEDIA POLICY AND CODE OF CONDUCT.

City Clerk Chang administered the oath of office for Commissioner Danielle Sprague. City Clerk Chang stated that a Certificate of Appointment will be given after it is sign and that will be arranged by the City Clerk's Office after the virtual meeting. Principal Management Analyst Tam will send the commission handbook, Social Media Policy, and Code of Conduct to Commissioner Sprague via email immediately after the virtual meeting. Commissioner Sprague understood that she will need to review the documents upon receipt and complete and return the Healthy Workplace Commitment Acknowledgement form.

2. CITY OF MONTEREYO PARK – CONSENT CALENDAR

None.

3. OLD BUSINESS

3-A. MONTEREY PARK CLIMATE ACTION PLAN REVIEW

The Commission continued to discuss the Climate Action Plan (CAP). Principal Management Analyst Tam reiterated the formal process of reviewing the CAP as presented to the Commission by Interim Director of Public Works Lopez at the February meeting. They are as follows:

1. Commission to red line the CAP to provide comments.
2. City staff takes a look at comments and brings consultant on board.
3. Draft a new CAP and bring it to the City Council for approval.

The Commission recommended the following actions:

1. Need a strategic plan for the City to better prepare for grants next year.
2. Hire grant writers to apply for grants.
3. Use General Fund to fund the CAP.

APIFM Policy Coordinator Yang spoke and expressed that there are grants that City staff can apply towards funding the CAP. Principal Management Analyst Tam

stated that if Commissioners have any information regarding grants for the CAP they can be forwarded to her for Interim Director and Planning staff's review as we have done in the past.

3-B. MONTEREY PARK EARTH DAY 2021

The Commission discussed and approved its collaboration with Bruggemeyer Library and APIFM for 2021 Earth Day "Nature at Home" workshop that is scheduled for April 19, 2021 at 2:00 P.M. via zoom. APIFM staff will provide a presentation to showcase the current legislative efforts to protect and provide access to the San Gabriel Mountains. Additionally, starting April 12, residents are invited to pick up a family activity book and a seed packet from the Bruggemeyer Library to explore and participate in outdoor and nature-themed activities.

Action Taken: The Environmental Commission approved the Earth Day Plan for 2021 from the regular meeting of March 9, 2021.

Motion: Moved by Chair Wong and seconded by Commissioner Ko motion carried by the following vote:

Ayes: Commissioner: Karl Wong, Shirley Hwong, Kathy Ko, Alice Chan, Danielle Sprague

Noes: Commissioner: None

Absent: Commissioner: None

Abstain: Commissioner: None

4. NEW BUSINESS

4-A. ENVIRONMENTAL COMMISSION MINUTES

Approve the minutes from the regular meeting of February 9, 2021.

Action Taken: The Environmental Commission approved the minutes from the regular meeting of February 9, 2021.

Motion: Moved by Chair Wong and seconded by Commissioner Chan motion carried by the following vote:

Ayes: Commissioner: Karl Wong, Shirley Hwong, Kathy Ko, Alice Chan, Danielle Sprague

Noes: Commissioner: None

Absent: Commissioner: None

Abstain: Commissioner: None

5. COMMISSION COMMUNICATIONS AND COMMISSIONER AND AGENCY MATTERS

Chair Wong announced that he will be termed out on April 30, 2021.

March 9, 2021

Principal Management Analyst Tam displayed flyer for Monterey Park Spring Cleaning Day event that will be hosted at Barnes Park Service Club House parking lot on April 10, 2021 from 8:00 A.M. to 2:00 P.M.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:35 P.M.

Bonnie Tam
Principal Management Analyst
Staff Liaison to the Environmental Commission
City of Monterey Park

Approved on April 13, 2021 at the regular meeting