

ENVIRONMENTAL COMMISSION OF MONTEREY PARK AGENDA

REGULAR MEETING

Monterey Park City Hall – Engineering Conference Room
320 W. Newmark Avenue, Monterey Park, CA 91754

Tuesday
May 10, 2022
6:30 pm

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Ave, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

Commission Chair

FLAG SALUTE

Commission Chair

ROLL CALL

Commissioners: Kathy Ko, Alice Chan, Danielle Sprague

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

STAFF COMMUNICATIONS

- **Public Works Day 2022**

[1.] **PRESENTATIONS – None**

[2.] CITY OF MONTEREY PARK- CONSENT CALENDAR

2-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the regular meeting of March 8, 2022; and
- (2) Take such additional, related, action that may be desirable.

2-B. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the Joint meeting of the Commissions, Committees, & Boards of March 30, 2022; and
- (2) Take such additional, related, action that may be desirable.

2-C. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from regular meeting of April 12, 2022; and
- (2) Take such additional, related, action that may be desirable.

[3.] OLD BUSINESS

3-A. MONTEREY PARK EARTH DAY 2022

It is recommended that the Environmental Commission:

- (1) Discuss Monterey Park Earth Day 2022; and
- (2) Take such additional, related, action that may be desirable.

[5.] NEW BUSINESS

5-A. CLIMATE ACTION PLAN

It is recommended that the Environmental Commission:

- (1) Discuss and review Climate Action Plan; and
- (2) Take such additional, related, action that may be desirable.

[6.] FUTURE AGENDA ITEMS

ADJOURN



Environmental Commission Staff Report

DATE: May 10, 2022

AGENDA ITEM NO: 2-A

TO: Environmental Commission
FROM: Xochitl Tipan, Principal Management Analyst
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of March 8, 2022
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "X Tipan", is written over a horizontal line.

Xochitl Tipan
Principal Management Analyst

ATTACHMENT:

1. Meeting Minutes

ATTACHMENT 1
Meeting Minutes

MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING
March 8, 2022

The Environmental Commission of the City of Monterey Park held Regular Teleconference Meeting via Zoom on Tuesday, March 9, 2022 at 6:30 pm. The regular meeting was conducted pursuant to Government Code § 54953(e) as implemented by City Council Resolution Accordingly, Commissioners/Board Members were provided a meeting login number and conference call number and were not physically present at the City Hall Engineering Conference.

PUBLIC PARTICIPATION

In accordance with Government Code § 54953(e) and City Council resolution, remote public participation was allowed in the following ways:

Via Email

Public comment were accepted up to 24 hours before the meeting via email to xtipan@montereypark.ca.gov and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: [871 9419 1095](#) then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the Department of Public Works office will be notified and you will be in the rotation to make a public comment. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda item. Speakers will not be allowed to combine time. The Chair and Commissioner/Board Members may change the amount of time allowed for speakers. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

Important Disclaimer – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER:

Chairperson Ko called the meeting to order at 6:42 pm

FLAG SALUTE :

Chairperson Ko led the flag salute.

ROLL CALL:

Chairperson Ko called the roll:

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Board Members Present: Alice Chan, Danielle Sprague, Kathy Ko

ALSO PRESENT: Principal Management Analyst Xochitl Tipan

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS – None.

ORAL AND WRITTEN COMMUNICATIONS – None

STAFF COMMUNICATIONS – Principal Management Analyst Xochitl Tipan advised Commissioners of upcoming Municipal Academy that the City will be hosting. The City will send out additional information regarding date and time.

1. **PRESENTATION** – None

2. **CONSENT CALENDAR**

2-A. APPROVAL OF MINUTES

Approve the minutes from the regular meeting of February 8, 2022

Action Taken: The Environmental Commission approved the minutes from the regular meeting of February 8, 2022

Motion: Moved by Commissioner Chan and seconded by Commissioner Sprague motion carried by the following vote:

Ayes: Commissioner: Alice Chan, Kathy Ko, Danielle Sprague
Noes: Commissioner: None
Absent: Commissioner: None
Abstain: Commissioner:

3. **OLD BUSINESS** – None

3-A. MONTEREY PARK EARTH DAY 2022 PLAN

Commissioner Ko reached out to City Librarian, Diana Garcia, regarding collaboration for Earth Day Celebration. Library does not have staff capacity to do collaboration this year. Commissioner Ko advised of additional opportunity to coordinate Earth Day event during City's Easter Egg Hunt which is scheduled for Thursday, April 14th, 2022 from 5 pm to 7 pm. Commissioner Ko would reach out to Recreation Director, Robert Aguirre for potential participation in Egg Hunt event by hosting a resource table/educational booth.

Commissioner Ko inquired regarding the Environmental Commission's budget for purchasing reusable bags to hand out during a potential Earth Day event. Principal management analyst Xochitl Tipan will provide follow up as to available budget, if any. Additionally, City is able to provide educational material that is currently available to the public for recycling programs and other related programs. Commissioner Ko will follow up regarding Egg Hunt event or other opportunity such as setting up at a park or in front of library, or Community clean-up day.

Commissioner Ko would reach out to appropriate City staff for such events. Commissioners requested that reusable bags be purchased if funding is available.

Additionally, Commissioner Ko reached out to Community Development Director regarding community survey for Climate Action plan, but had not received a response.

4. NEW BUSINESS - None

5. FUTURE AGENDA ITEMS

The Commission suggested that it discusses the following item at the next regular meeting:

- Earth Day 2022 Plan
- Review Climate Action Plan

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:28 pm.

Xochitl Tipan
Principal Management Analyst

Approved on May 10, 2022 at the regular meeting



Environmental Commission Staff Report

DATE: May 10, 2022

AGENDA ITEM NO: 2-B

TO: Environmental Commission
FROM: Xochitl Tipan, Principal Management Analyst
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

3. Approve the minutes from the Joint meeting of the Commissions, Committees, & Boards meeting of March 30, 2022
4. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "Xochitl Tipan", is written above a horizontal line.

Xochitl Tipan
Principal Management Analyst

ATTACHMENT:

2. Meeting Minutes

ATTACHMENT 1
Meeting Minutes

MINUTES
JOINT MEETING OF THE COMMISSIONS, COMMITTEES, & BOARDS
OF MONTEREY PARK
SPECIAL MEETING
MARCH 30, 2022

The Commissions, Committees, & Boards (collectively, Commissions) of the City of Monterey Park held a joint Special Hybrid (In-Person / Virtual) Meeting on Wednesday, March 30, 2022 at 6:30 p.m. This meeting was partially conducted by electronic means pursuant to Government Code § 54953(e) as implemented by City Council Resolution.

Accordingly, Commissioners/Board Members were provided with the option of either attending the meeting in person at City Hall or virtually via Zoom. However, no members of the public were allowed in City Hall. Public participation was encouraged utilizing the methods set forth below.

PUBLIC PARTICIPATION

In accordance with Government Code § 54953(e) and City Council resolution, remote public participation was allowed in the following ways:

Via Email

Public comment will be accepted up to 2 hours before the meeting via email to mpclerk@montereypark.ca.gov and read into the record during public comment, when feasible. We request that written communications be limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: 883 3178 8587 then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the Clerk’s office will be notified, and you will be in the rotation to make a public comment. Press “*6” to unmute yourself when called upon to speak. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda items. Speakers will not be allowed to combine time. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment

Important Disclaimer – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER:

City Clerk Vincent Chang called the meeting to order at 6:36 p.m.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

FLAG SALUTE:

City Clerk Chang led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Commission on Aging	Present: Siu Fong, Paul Isozaki, Virginia Mason Greene, Ryan Sprague Absent: Alex Tang, Betty Wang, Charles Mau
Business Improvement District Advisory Committee	Absent: Gene Jeng, Jessy Li, Josephine Louie, Elizabeth Yang
Community Participation Commission	Present: Victoria Chavez, Sandra Hidalgo, Shirley Hwong, Carol Sullivan, Isabel Wu Absent: Mary Ann Garcia-Barlow, Oriana Chan, Beth Chavez, Annie Park
Design Review Board	Present: Matthew Lum, Philip Smith Absent: Dennis Lee
Economic Development Advisory Commission	Present: Alexander Fung, Dora Leung, Billy Yeung, Tomas Wong Absent: Amy Newman
Environmental Commission	Present: Danielle Sprague, Kathy Ko, Alice Chan
Library Board of Trustees	Present: Lisa Duong, Jennifer Tang, Jason Dhing, Larry Sullivan Absent: Andrew Yam
Personnel Board	Present: Gustavo Reynoso, Grace Yeh Absent: Liane Kwan
Planning Commission	Present: Tammy Sam, Ricky Choi, Peter Fung, Jack Chiang
Recreation and Parks Commission	Present: Philip Chang, Johnny Kwok, Paul Lee, Barbara Ngai, Grace Young
Traffic Commission	Present: Daisy Ma, Benkin Jong, Paul Perez Absent: Allan Shatkin, Steven Klein
Sister Cities	Present: Nachikatsuura, Japan – Francisco Alonso, David Ikeda; Morelia, Mexico – Victoria Chavez; Quanzhou, China – Pedro Chan; Yung Ho, Taiwan – Sabrina Peng

	Absent: Morelia, Mexico – Gloria Enriquez, Dolores Rillos; Quanzhou, China – David Lau, Charles Mau; Yung Ho, Taiwan – Jeremy Allred, David Lee; Yeongdeungpo-Gu, Seoul Korea – David Lee, Karen Lee, Calvin Lee
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ALSO PRESENT: City Manager Ron Bow, City Attorney Karl Berger, Assistant City Manager Inez Alvarez, Fire Chief Matt Hallock, Police Chief Kelly Gordon, City Librarian Diana Garcia, Director of Human Resources & Risk Management Christine Tomikawa, Director of Management Services Martha Garcia, Director of Recreation & Community Services Robert Aguirre, Interim Director of Community & Economic Development Steve Sizemore, Economic Development Manager Joseph Torres, Planning Manager Jessica Serrano, Principal Management Analyst Xochitl Tipan, Civil Engineering Associate Cesar Vega, Recreation Supervisor Orlando Muro, Recreation Supervisor Guillermo Chavez, Deputy City Clerk Cindy Trang, Assistant Deputy City Clerk Helena Cho

City Clerk Chang declared at 6:52 pm that the following commissions were adjourned due to a lack of a quorum: Business Improvement District Advisory Committee; Design Review Board; Sister Cities Commission.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

PUBLIC COMMUNICATIONS

City Clerk Chang reported one written communication from Ming Lai for the Traffic Commission was received and filed.

1. PRESENTATION

Matters listed under presentation are for informational content and discussion only.

1A. FINANCIAL FORECAST

Consultant Robb Korinke of GrassRootsLab, gave a PowerPoint presentation on the Monterey Park's Fiscal Outlook and Possible Revenue Measure.

Following the presentation, a Questions & Answers session ensued addressing questions from the audience regarding the financial forecast.

2. NEW BUSINESS

2A. MUNICIPAL ACADEMY - ROLES AND RESPONSIBILITIES OF COMMISSIONERS, SOCIAL MEDIA POLICIES AND OTHER EXPECTATIONS

The staff liaisons for each commissions introduced themselves and gave a brief overview of their respective commission. City Attorney Berger presented the PowerPoint presentation on general requirements for service, cored principles –

code of conduct, implementing core principles, general policies and procedures, and commissions' subject matter jurisdiction.

Following the presentation, a Questions & Answers session ensued addressing questions from the audience regarding commissions, committees, & boards.

3. CONSENT CALENDAR FOR THE PERSONNEL BOARD AND THE DESIGN REVIEW BOARD ONLY

Matters listed under consent calendar are considered to be routine, ongoing business and are enacted by one motion unless specified.

3A. MINUTES FOR THE PERSONNEL BOARD

Approving the minutes from the regular meeting of October 13, 2021.

Action Taken: The Board approved the minutes from the regular meeting of October 13, 2021 on Consent Calendar.

Motion: Moved by Board Member Yeh and seconded by Board Member Reynoso, motion carried by the following vote:

Ayes:	Board Members:	Yeh, Reynoso
Noes:	Board Members:	None
Absent:	Board Members:	Kwan
Abstain:	Board Members:	None

3B. MINUTES FOR THE DESIGN REVIEW BOARD

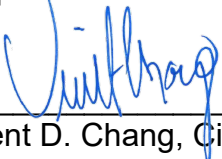
Approving the minutes from the regular meetings of January 21, 2020, and February 18, 2020.

Recommendations: It is recommended that the Board consider: (1) approving the minutes from the regular meetings of January 21, 2020, and February 18, 2020; and (2) taking such additional, related, action that may be desirable.

Action Taken: This item was not heard due to lack of a quorum for the Design Review Board.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:43 p.m.



Vincent D. Chang, City Clerk



Environmental Commission Staff Report

DATE: May 10, 2022

AGENDA ITEM NO: 2-C

TO: Environmental Commission
FROM: Xochitl Tipan, Principal Management Analyst
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

5. Approve the minutes from the regular meeting of April 12, 2022
6. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "X. Tipan", positioned above a horizontal line.

Xochitl Tipan
Principal Management Analyst

ATTACHMENT:

3. Meeting Minutes

ATTACHMENT 1
Meeting Minutes

**MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING
APRIL 12, 2022**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Engineering Conference Room located at 320 W. Newmark Ave. in the City of Monterey Park, Tuesday, April 12, 2022 at 6:30 p.m.

CALL TO ORDER:

Principal Management Analyst Xochitl Tipan called the meeting to order at 6:30 p.m. Due to a lack of quorum, the agenda listed below was continued to the next Environmental Commission regular meeting scheduled at 6:30 pm on May 10, 2022.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS - None.

[2.] CITY OF MONTEREY PARK- CONSENT CALENDAR -

2-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the regular meeting of March 8, 2022; and
- (2) Take such additional, related, action that may be desirable.

2-B. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the Joint meeting of the Commissions, Committees, & Boards of March 30, 2022; and
- (2) Take such additional, related, action that may be desirable.

[3.] OLD BUSINESS

3-A. MONTEREY PARK EARTH DAY 2022 PLAN

It is recommended that the Environmental Commission:

- (1) Discuss Monterey Park Earth Day 2022 Plan; and
- (2) Take such additional, related, action that may be desirable.

[5.] NEW BUSINESS

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

5-A. CLIMATE ACTION PLAN

It is recommended that the Environmental Commission:

- (1) Discuss and review Climate Action Plan; and
- (2) Take such additional, related, action that may be desirable.

[6.] FUTURE AGENDA ITEMS

Xochitl Tipan
Principal Management Analyst
Staff Liaison to the Environmental Commission
City of Monterey Park

Approved on May 10, 2022 at the regular meeting.