

**ENVIRONMENTAL COMMISSION OF MONTEREY PARK
AGENDA**

REGULAR MEETING

**TUESDAY
JULY 13, 2021
6:30 P.M.**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

EXECUTIVE ORDER NO. N-29-20

These meetings will be conducted pursuant to Section 3 of Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020.

Accordingly, Commissioners/Board Members will be provided with a meeting login number and conference call number; they will not be physically present at City Hall Engineering Conference Room.

Pursuant to the Governor's order, the public may provide public comment utilizing the methods set forth below.

Note that City Hall is currently closed to the public. You will not be admitted to City Hall.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in the Department of Public Works located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at <http://www.montereypark.ca.gov/AgendaCenter>.

PUBLIC PARTICIPATION

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed in the following ways:

Via Email

Public comment will be accepted up to 24 hours before the meeting via email to btam@montereypark.ca.gov and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: 949 6606 3126 then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the host from the Department of Public Works will be notified, and you will be in the rotation to make a public comment. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda item. Speakers will not be allowed to combine time. The Chair and Commission/Board Members may change the amount of time allowed for speakers. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

Important Disclaimer

When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at 626-307-1320 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

Chairperson

FLAG SALUTE

Chairperson

ROLL CALL

Commissioners: Danielle Sprague, Karl Wong, Kathy Ko, Alice Chan

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS

1-A. DISCUSSION OF DROUGHT ISSUE IN CALIFORNIA

It is recommended that the Environmental Commission:

- (1) Discuss Drought Issue in California; and
- (2) Take such additional, related, action that may be desirable.

[2.] CITY OF MONTEREY PARK- CONSENT CALENDAR - None.

[3.] OLD BUSINESS

3-A. PLANNING BIKE RIDES FOR EARTH DAY 2022

It is recommended that the Environmental Commission:

- (1) Discuss Planning Bike Rides for Earth Day 2022; and
- (2) Take such additional, related, action that may be desirable.

[4.] NEW BUSINESS

4-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the regular meeting of June 8, 2021; and
- (2) Take such additional, related, action that may be desirable.

[5.] FUTURE AGENDA ITEMS

ADJOURN



Environmental Commission Staff Report

DATE: July 13, 2021

AGENDA ITEM NO: 4-A

TO: Environmental Commission
FROM: Bonnie Tam, Principal Management Analyst
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of June 8, 2021; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Bonnie Tam", is written over a horizontal line.

Bonnie Tam
Principal Management Analyst

ATTACHMENT:

1. Meeting Minutes

ATTACHMENT 1
Meeting Minutes

**MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING
JUNE 8, 2021**

The Environmental Commission of the City of Monterey Park held a regular Teleconference Meeting via Zoom on Tuesday, June 8, 2021 at 6:30 P.M. The regular meeting was conducted pursuant to Section 3 of Executive Order No. N-29-20 issued on March 17, 2020. Accordingly, Commissioners/Board Members were provided a meeting login number and conference call number and were not physically present at the City Hall Engineering Conference Room.

PUBLIC PARTICIPATION

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation was allowed in the following ways:

Via Email

Public comments were accepted up to 24 hours before the meeting via email to btam@montereypark.ca.gov and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling [\(888\) 788-0099](tel:8887880099) or [\(877\) 853-5247](tel:8778535247) and entering Zoom Meeting ID: [992 0882 4208](tel:99208824208) then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the host from Department of Public Works will be notified and you will be in the rotation to make a public comment. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda item. Speakers will not be allowed to combine time. The Chair and Commissioner/Board Members may change the amount of time allowed for speakers. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

Important Disclaimer – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER:

Chair Wong called the meeting to order at 6:37 P.M.

FLAG SALUTE:

Chair Wong led the flag salute.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

ROLL CALL:

Principal Management Analyst Tam called the roll:

Board Members Present: Danielle Sprague, Karl Wong, Alice Chan

Board Members Absent: Kathy Ko

ALSO PRESENT: Principal Management Analyst Bonnie Tam

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS – None.

ORAL AND WRITTEN COMMUNICATIONS – None.

1. **PRESENTATION**

None.

2. **CITY OF MONTEREY PARK – CONSENT CALENDAR**

None.

3. **OLD BUSINESS**

None.

4. **NEW BUSINESS**

4-A. ENVIRONMENTAL COMMISSION MINUTES

Approve the minutes from the regular meeting of May 11, 2021.

Action Taken: The Environmental Commission approved the minutes, with the corrections, from the regular meeting of May 11, 2021.

Motion: Moved by Chair Wong and seconded by Commissioner Chan motion carried by the following vote:

Ayes: Commissioner: Danielle Sprague, Karl Wong, Alice Chan

Noes: Commissioner: None

Absent: Commissioner: Kathy Ko

Abstain: Commissioner: None

4-B. ENVIRONMENTAL COMMISSION COMMUNICATION PROTOCOL

Chair Wong discussed the following Commission communication protocol key points:

- The proper way of handling email communications and avoidance of creating a serial meeting.
- Items that are brought forward to the City Council for consideration should be approved by all members from the Commission.

- Commissioners should discuss and provide staff liaison with agenda items to be agenized for future discussion during “Commission Communications” (Item #5 on the agenda).
- During “Commission Communications”, Commissioners should refrain from discussing personal issues of concern.

4-C. ATHENS SERVICES MATERIALS RECOVERY FACILITY (MRF) TOUR DEBRIEF

Commissioner Sprague summarized the tour at the MRF that Commissioner Sprague attended on May 13, 2021, an invitation extended by Mayor Yiu to Commissioners.

4-D. PLANNING BIKE RIDES FOR EARTH DAY 2022

Chair Wong reviewed previous bike ride events as part of the annual Earth Day Festival. This item is continued to next regular meeting.

5. COMMISSION COMMUNICATIONS

The Commission suggested that it discusses the following items at next regular meeting:

- Discussion of Drought Issue
- Planning Bike Rides for Earth Day 2022

Principal Management Analyst Tam announced that the City Clerk’s Office is asking all board members to review and sign an annual Residence Verification form. The form will be emailed to commissioners after the meeting.

Principal Management Analyst Tam announced that the City is conducting a community survey for Spirit Bus service. The survey will be closed on June 18, 2021. The survey can be found in three languages on the City’s website at: <http://www.montereypark.ca.gov/SpiritBus>

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:11 P.M.

Bonnie Tam
Principal Management Analyst
Staff Liaison to the Environmental Commission
City of Monterey Park

Approved on July 13, 2021 at the regular meeting