

**ECONOMIC DEVELOPMENT ADVISORY COMMISSION OF MONTEREY PARK
AGENDA**

**REGULAR MEETING
El Encanto
700 El Mercado Avenue
Monterey Park, CA 91754**

**TUESDAY
June 27, 2023
7:00 PM**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

LAND ACKNOWLEDGMENT

We would like to acknowledge that the land we inhabit today was once known as Tovangaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in the **Economic Development Division** located at 320 W. Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC PARTICIPATION

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

Chairperson

ROLL CALL

Alexander Fung, Dora Leung, Amy Newman, Billy Yeung, Tomas Wong

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS – None.

[2.] CITY OF MONTEREY PARK- CONSENT CALENDAR

2-A APPROVAL OF MINUTES

It is recommended that the Economic Development Advisory Commission consider:

- (1) Approving the Minutes of the April 25, 2023, Regular Meeting; and
- (2) Taking such additional, related action that may be desirable.

[3.] PUBLIC HEARING - None.

[4.] OLD BUSINESS

4-A. REVIEW AND DISCUSS THE UPDATING OF THE CITY OF MONTEREY PARK ECONOMIC DEVELOPMENT STRATEGIC PLAN

[5.] NEW BUSINESS

5-A. ELECTION OF THE CHAIRPERSON AND VICE-CHAIRPERSON

It is recommended that the Economic Development Advisory Commission consider:

- (1) Conducting its annual election for a chairperson and vice-chairperson from its membership for a one-year term; and
- (2) Taking such additional, related action that may be desirable.

[6.] COMMISSION COMMUNICATIONS

[7.] FUTURE AGENDA ITEMS

ADJOURN



Economic Development Advisory Commission Staff Report

DATE: June 27, 2023

AGENDA ITEM NO: 2-A

TO: Economic Development Advisory Commission (EDAC)
FROM: Joseph Torres, Economic Development Manager
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the EDAC consider:

1. Approving the minutes of the April 25, 2023, Regular Meeting; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None

BACKGROUND:

None

FISCAL IMPACT:

None

Respectfully prepared & submitted by:

A handwritten signature in black ink, appearing to read "Joseph Torres".

Joseph Torres
Economic Development Manager

ATTACHMENT

1. Minutes of April 25, 2023

ATTACHMENT 1
Minutes of April 25, 2023, Regular Meeting

MINUTES
MONTEREY PARK ECONOMIC DEVELOPMENT ADVISORY COMMISSION
Regular Meeting
April 25, 2023

The Economic Development Advisory Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Community Room #102 at City Hall, located at 320 W. Newmark Avenue in the City of Monterey Park, on Tuesday, April 25, 2023, at 7:00pm.

CALL TO ORDER:

Chairperson Alexander Fung called the meeting to order at 7:06pm.

ROLL CALL:

Senior Clerk Typist Megan Cheung called roll:

PRESENT: Alexander Fung, Dora Leung, Amy Newman, Tomas Wong, and Billy Yeung.

ALSO PRESENT: Economic Development Manager Joseph Torres (via Zoom), Deputy City Clerk Cindy Trang, and Senior Clerk Typist Megan Cheung.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS – NONE

ORAL AND WRITTEN COMMUNICATIONS

1. PRESENTATION

1-A. MPK REWARDS PROGRAM UPDATE: Economic Development Manager Joseph Torres presented on the progress and performance of the MPK Rewards Program to date.

1-B. ANNUAL COMMISSION CHAIRPERSON AND VICE-CHAIRPERSON ELECTION IN MAY 2023 FOR A ONE-YEAR TERM: Economic Development Manager Joseph Torres reminded commissioners that the annual chairperson election is coming up and will be an agenda item for the next meeting.

2. CONSENT CALENDAR

2-A. APPROVAL OF MINUTES

Action Taken: The Economic Development Advisory Commission approved the minutes from the Regular Meeting of February 28, 2023.

Motion: Moved by Commissioner Tomas Wong, and seconded by Commissioner Billy Yeung, motion carried by the following vote:

Ayes: Commissioner: Fung and Newman

Noes: Commissioner: None
Absent: Commissioner: None
Abstain: Commissioner: Leung

3. PUBLIC HEARING - NONE

4. OLD BUSINESS

4-A. CONTINUE DISCUSSION ON THE PROPOSED ECONOMIC DEVELOPMENT STRATEGIC PLAN UPDATE

Economic Development Manager Joseph Torres reported that the City had received proposals for the Economic Development Strategic Plan consultant RFP from the Kosmont Companies, Regional Government Services (RGS), Stanley R. Hoffman Associates, and the Natelson Dale Group with corresponding bid amounts. Commissioner Billy Yeung expressed concerns for change order and add-on fees. Economic Development Manager Joseph Torres stated that the RFP required the firms' submitted bid amounts to stay valid for at least four months.

Action Taken:

- (1) Economic Development Manager Joseph Torres to confer again with the City Attorney and City Manager regarding the commission's request to review the four consulting firm proposals and participate in the recommendation process.
- (2) Deputy City Clerk Cindy Trang added that current City policy states that the commissioners will receive a copy of the consulting firms' proposal materials only when the materials are made available to the public.
- (3) Cancellation of the next EDAC regular meeting scheduled for May 23, 2023.

5. NEW BUSINESS – NONE

6. COMMISSION COMMUNICATIONS

Staff confirmed that order was placed for commissioners' business cards.

7. FUTURE AGENDA ITEMS

Action Taken: The Economic Development Advisory Commission requested for the following agenda items for the next EDAC regular meeting on June 27, 2023:

- 1) Election of the chairperson and vice-chairperson for the next one-year term.
- 2) Chairperson Alex Fung requested updates on the City's 2023 ICSC Convention experience.
- 3) Continue updates on the proposed updating of the Economic Development Strategic Plan and its budget status.
- 4) Chairperson Alex Fung requested staff to explore the possibility of implementing AB-817 to all Monterey Park advisory bodies and commissions. Deputy City Clerk Cindy Trang stated that such action will need City Council consideration

and approval. AB-817 would allow local jurisdictions the option to use alternative teleconferencing provisions for legislative and advisory body meetings, without complying with certain teleconferencing requirements that were required by the Brown Act prior to the COVID-19 pandemic, indefinitely and without regard to a state of emergency.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:16 p.m.

Joseph Torres
Economic Development Manager