

# ENVIRONMENTAL COMMISSION OF MONTEREY PARK AGENDA

**REGULAR MEETING**  
**Monterey Park City Hall – Council Chambers**  
**320 W. Newmark Avenue, Monterey Park, CA 91754**

**Wednesday**  
**August 23, 2023**  
**6:30 pm**

## MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Ave, Monterey Park, CA 91754, during normal business hours and the City's website at [www.montereypark.ca.gov](http://www.montereypark.ca.gov).

## **PUBLIC COMMENTS ON AGENDA ITEMS**

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

## **CALL TO ORDER**

**Commission Chair**

## **FLAG SALUTE**

**Commission Chair**

## **ROLL CALL**

**Commissioners: Kathy Ko, Danielle Sprague, Laura Gallegos, Thuy Hua**

## **AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS**

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

## **ORAL AND WRITTEN COMMUNICATIONS**

## **STAFF COMMUNICATIONS**

- Clean-up Event – 10/7/23

## **[1.] PRESENTATIONS – NONE**

**[2.] CONSENT CALENDAR**

**2-A. APPROVAL OF MINUTES**

It is recommended that the Environmental Commission:

- (1) Approve minutes from the regular meeting of June 28, 2023; and
- (2) Take such additional, related, action that may be desirable.

**[3.] OLD BUSINESS**

**3-A. BATTERY RECYCLING**

It is recommended that the Environmental Commission:

- (1) Discuss battery recycling opportunities; and
- (2) Take such additional, related, action that may be desirable.

**[4.] NEW BUSINESS**

**4-A. APPOINT CHAIRPERSON AND VICE CHAIRPERSON**

It is recommended that the Environmental Commission:

- (1) Discuss the appointment of a Chairperson and Vice Chair Person; and
- (2) Take such additional, related, action that may be desirable.

**4-B. CONSIDERATION OF APPLICATION FOR YOUTH ADVISOR TO COMMISSION**

It is recommended that the Environmental Commission:

- (1) Consider the application from Faria Rashid Upama to serve as a youth advisor to the Commission; and
- (2) Take such additional, related, action that may be desirable.

**4-C. SUSTAINABILITY PLAN - UPDATE**

It is recommended that the Environmental Commission:

- (1) Discuss the progress of the City's Sustainability plan; and
- (2) Take such additional, related, action that may be desirable.

**[5.] FUTURE AGENDA ITEMS**

**ADJOURN**



## Environmental Commission Staff Report

**DATE:** August 17, 2023

**AGENDA ITEM NO:** 2-A

**TO:** Environmental Commission  
**FROM:** Xochitl Tipan, Administrative Manager  
**SUBJECT:** Approval of Minutes

### **RECOMMENDATION:**

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of June 28, 2023
2. Take such additional, related, action that may be desirable.

### **EXECUTIVE SUMMARY:**

None.

### **BACKGROUND:**

None.

### **FISCAL IMPACT:**

None.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "X Tipan", is written over a horizontal line.

Xochitl Tipan  
Administrative Manager

### **ATTACHMENT:**

1. Meeting Minutes

**MINUTES  
MONTEREY PARK ENVIRONMENTAL COMMISSION  
REGULAR MEETING  
June 28, 2023**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Monterey Park City Hall Council Chambers located at 320 W. Newmark Avenue in the City of Monterey Park, Wednesday, June 28, 2023 at 6:30 pm.

**CALL TO ORDER:**

Chairperson Kathy Ko called the meeting to order at 6:40 p.m.

**FLAG SALUTE:**

Chairperson Ko led the flag salute.

**ROLL CALL:**

Board Members Present: Laura Gallegos, Kathy Ko, Danielle Sprague, Thuy Hua

**ALSO PRESENT:** Public Works Director Shawn Igoe, and Administrative Manager Xochitl Tipan

**AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS - None**

**ORAL AND WRITTEN COMMUNICATIONS - None**

**STAFF COMMUNICATIONS**

- Free Compost Event, July 15, 2023 – Administrative Manager Xochitl Tipan shared details about the upcoming compost event at Garvey Ranch Park. The City will be distributing free kitchen pails.

**1. PRESENTATION – None**

**2. CONSENT CALENDAR**

**2-A APPROVAL OF MINUTES**

**Action Taken:** Approved minutes from the regular meeting of April 11, 2023

**Motion:** Moved by Commissioner Gallegos and seconded by Commissioner Sprague motion carried by the following vote:

Ayes: Commissioner: Laura Gallegos, Kathy Ko, Danielle Sprague  
Noes: Commissioner: None  
Absent: Commissioner: None  
Abstain: Commissioner: Thuy Hua

**3. OLD BUSINESS**

**MISSION STATEMENT**

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### **3-A MONTEREY PARK EARTH DAY 2023**

Administrative Manager Tipan provided a recap on the Earth Day celebration held at the Cherry Blossom festival on April 15, 2023. Various sustainable partners hosted informational tables under the Earth Day tent. The event was well attended by the community. The City's Green Team distributed free organics recycling kitchen pails.

### **4. NEW BUSINESS**

**4-A THE DISTRIBUTION OF THE FOLLOWING TO THE NEWLY APPOINTED COMMISSIONER; COMMISSION HANDBOOK, SOCIAL MEDIA POLICY, AND THE CODE OF CONDUCT WILL BE ADMINISTERED TO THE NEWLY APPOINTED COMMISSIONER BY THE CITY CLERK, AND THE OATH OF OFFICE, IN ACCORDANCE WITH MUNICIPAL CODE 2.82.010**

Deputy City Clerk Cindy Trang administered the Oath of Office to new Commissioner Thuy Hua. Xochitl Tipan provided the Commission Handbook, Social Media Policy, and the Code of Conduct to Thuy Hua.

### **5. FUTURE AGENDA ITEMS**

- Battery Recycling bin for City hall
- Green Bins at City facilities
- Going Green Updates

### **ADJOURNMENT**

There being no further business for consideration, the meeting was adjourned at 6:58p.m.

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Xochitl Tipan  
Administrative Manager

*Approved on \_\_\_\_\_ at the regular meeting.*