

CITY OF MONTEREY PARK

320 West Newmark Avenue • Monterey Park • California 91754-2896
BUILDING AND SAFETY DIVISION buildingpermitcounter@montereypark.ca.gov



APPLICATION FOR BUILDING: PLAN CHECK PERMIT

| | | | |
|---------------------------------------------|------------------------------------------|--------------------------------------------|--------------------------------|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Non-Residential | <input type="checkbox"/> Reroof | <input type="checkbox"/> *Demo |
| <input type="checkbox"/> New | <input type="checkbox"/> Addition | <input type="checkbox"/> Alteration / T.I. | Date: _____ |
| JOB ADDRESS: _____ SUITE: _____ | | | |
| Owner: _____ Email/Phone: _____ | | | |
| Address: _____ | | | |
| ARCH/ENGR/DESGR: _____ | | | |
| Address: _____ | | | |
| State License No.: _____ Email/Phone: _____ | | | |
| ARCH/ENGR/DESGR: _____ | | | |
| Address: _____ | | | |
| State License No.: _____ Email/Phone: _____ | | | |
| APPLICANT/CONTACT: _____ | | | |
| Address: _____ | | | |
| State License No.: _____ Email/Phone: _____ | | | |
| CONTRACTOR/CONTACT: _____ | | | |
| Address: _____ | | | |
| State License No.: _____ Email/Phone: _____ | | | |
| JOB DESCRIPTION: _____ | | | |
| _____ | | | |
| _____ | | | |
| _____ | | | |
| _____ | | | |
| _____ | | | |

*Demolition requires proof of SCAQMD notification -
Permit issuance fee: 1st trade \$66.88 + each additional trade \$50.17

-Plan Check Fee: 81.2% of the Permit Fee

PERMIT IS REQUIRED FOR NEW INSTALLATION, REPLACEMENT, OR RELOCATION OF EACH ITEM LISTED.

BUILDING PLAN CHECK/PERMIT WORKSHEET

| | | | |
|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Bldg. Area (ft ²) | Garage Area (ft ²) | No. of Dwelling Units | No. of Stories |
| | | | |
| Type of Construction | Occupancy Group | Fire Sprinkler | Pool/Spa Area (ft ²) |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Deck Area (ft ²) <input type="checkbox"/> On Slope | Patio Area (ft ²) <input type="checkbox"/> On Slope | Fence/Wall Area (ft ²) | Retaining Wall Area(ft ²) |
| | | | |
| Reroofing Area (ft ²) | | <input type="checkbox"/> Tear off <input type="checkbox"/> Overlay | Torch/Kettle <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Sheathing | <input type="checkbox"/> Yes <input type="checkbox"/> No Area (ft ²): | Bitumen | Sprayed |
| | | <input type="checkbox"/> Built-up <input type="checkbox"/> Modified Bitumen | <input type="checkbox"/> Polyurethane <input type="checkbox"/> Liquid Applied |
| Shingles | <input type="checkbox"/> AC Std. <input type="checkbox"/> AC Multi. <input type="checkbox"/> Slate <input type="checkbox"/> Metal <input type="checkbox"/> Wood <input type="checkbox"/> PV | Single Ply | Others |
| | | <input type="checkbox"/> Thermoset <input type="checkbox"/> Thermoplastic | <input type="checkbox"/> Metal Panels <input type="checkbox"/> Wood Shakes |
| Tile | <input type="checkbox"/> Clay <input type="checkbox"/> Concrete | Tenant Improvement (ft ²) | Sign Area (ft ²) |
| | | | |
| VALUATION: \$ | | | Revised Valuation: \$ |